

2021

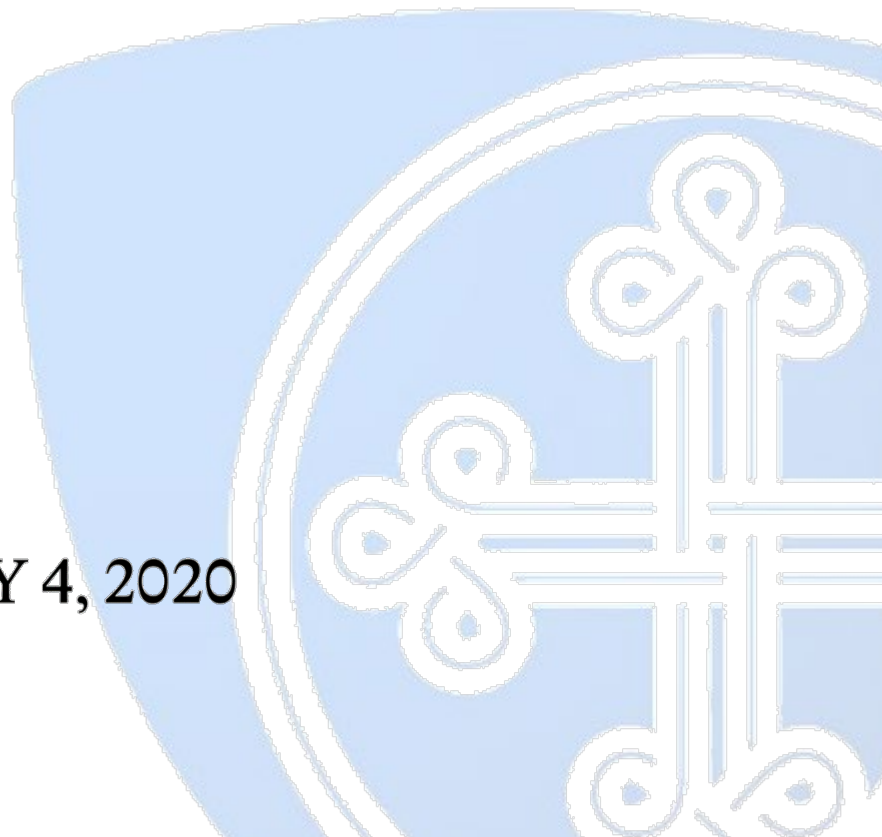


LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

MAY 4, 2020



LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET

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MAY 4, 2020

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The La Collina Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDD’s represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2015 Capital Improvement Revenue Bonds

Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Current Period Actuals 10/1/19 - 2/29/20	Projected Revenues & Expenditures 3/1/20 to 9/30/20	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	226,035.00	225,869.11	2,626.48	228,495.59	2,460.59
TOTAL SPECIAL ASSESSMENTS	226,035.00	225,869.11	2,626.48	228,495.59	2,460.59
INTEREST EARNINGS					
Interest Earnings	0.00	110.56	0.00	110.56	110.56
TOTAL INTEREST EARNINGS	0.00	110.56	0.00	110.56	110.56
CLUBHOUSE REVENUES					
Clubhouse Rentals	0.00	550.00	0.00	550.00	550.00
TOTAL CLUBHOUSE REVENUES	0.00	550.00	0.00	550.00	550.00
TOTAL REVENUES	\$226,035.00	\$226,529.67	\$2,626.48	\$229,156.15	\$3,121.15
EXPENDITURES					
LEGISLATIVE					
Supervisor Fees	12,000.00	4,200.00	6,800.00	11,000.00	(1,000.00)
TOTAL LEGISLATIVE	12,000.00	4,200.00	6,800.00	11,000.00	(1,000.00)
FINANCIAL & ADMINISTRATIVE					
District Manager	32,500.00	13,541.65	18,958.35	32,500.00	0.00
District Engineer	2,000.00	1,095.00	105.00	1,200.00	(800.00)
Disclosure Report	3,500.00	0.00	3,500.00	3,500.00	0.00
Trustees Fees	4,000.00	1,257.09	2,514.16	3,771.25	(228.75)
Accounting Services	7,500.00	3,125.00	4,375.00	7,500.00	0.00
Auditing Services	5,000.00	523.00	4,477.00	5,000.00	0.00
Arbitrage Rebate Calculation	650.00	0.00	650.00	650.00	0.00
Postage, Phone, Faxes, Copies	400.00	56.96	93.04	150.00	(250.00)
Public Officials Insurance	2,000.00	1,896.00	0.00	1,896.00	(104.00)
Legal Advertising	1,500.00	1,206.50	1,199.50	2,406.00	906.00
Bank Fees	250.00	0.00	0.00	0.00	(250.00)
Dues, Licenses & Fees	200.00	175.00	0.00	175.00	(25.00)
Email Hosting Vendor	0.00	0.00	0.00	0.00	0.00
ADA Website Compliance	0.00	0.00	0.00	0.00	0.00
Website Administration	1,500.00	625.00	875.00	1,500.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	61,000.00	23,501.20	36,747.05	60,248.25	(751.75)
LEGAL COUNSEL					
District Counsel	3,000.00	455.00	1,545.00	2,000.00	(1,000.00)
TOTAL LEGAL COUNSEL	3,000.00	455.00	1,545.00	2,000.00	(1,000.00)
ELECTRIC UTILITY SERVICES					
Electric Utility Services	17,000.00	4,234.31	6,765.69	11,000.00	(6,000.00)
TOTAL ELECTRIC UTILITY SERVICES	17,000.00	4,234.31	6,765.69	11,000.00	(6,000.00)
GARBAGE/SOLID WASTE CONTROL SERVICES					
Garbage Collection	1,800.00	1,461.60	1,238.40	2,700.00	900.00
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	1,800.00	1,461.60	1,238.40	2,700.00	900.00
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	5,160.00	1,168.24	2,331.76	3,500.00	(1,660.00)
TOTAL WATER-SEWER COMBINATION SERVICES	5,160.00	1,168.24	2,331.76	3,500.00	(1,660.00)
OTHER PHYSICAL ENVIRONMENT					
Waterway Management Program	5,940.00	2,131.00	2,863.00	4,994.00	(946.00)
Waterway Improvements & Repairs	0.00	0.00	0.00	0.00	0.00
Property & Casualty Insurance	7,562.00	6,804.00	0.00	6,804.00	(758.00)
Landscape Maintenance - Contract	41,900.00	26,853.00	25,956.00	52,809.00	10,909.00
Plant Replacement Program	6,415.00	4,050.00	450.00	4,500.00	(1,915.00)
Irrigation Maintenance	2,500.00	552.00	948.00	1,500.00	(1,000.00)
Mulch & Tree Trimming	0.00	0.00	0.00	0.00	0.00
Monument, Entrance & Wall Maintenance & Repair	0.00	0.00	0.00	0.00	0.00
Dog Park & Playground Facility Maintenance	6,000.00	2,957.00	543.00	3,500.00	(2,500.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	70,317.00	43,347.00	30,760.00	74,107.00	3,790.00
PARKS & RECREATION					
Pool Maintenance - Other	2,000.00	953.15	546.85	1,500.00	(500.00)
Pool Maintenance - Contract	11,000.00	4,087.73	6,712.27	10,800.00	(200.00)
Pool Area & Cabana Maintenance & Repair	23,000.00	5,273.90	9,726.10	15,000.00	(8,000.00)
Amenity Cleaning & Supplies	0.00	0.00	0.00	0.00	0.00
Dog Park & Playground Facility Maintenance	0.00	0.00	0.00	0.00	0.00
Capital Improvements	16,758.00	0.00	0.00	0.00	(16,758.00)
TOTAL PARKS & RECREATION	52,758.00	10,314.78	16,985.22	27,300.00	(25,458.00)
RESERVES					
Capital Reserves	3,000.00	0.00	37,300.90	37,300.90	34,300.90
TOTAL RESERVES	3,000.00	0.00	37,300.90	37,300.90	34,300.90
TOTAL EXPENDITURES	\$226,035.00	\$88,682.13	\$140,474.02	\$229,156.15	\$3,121.15
EXCESS REVENUES OVER (UNDER) EXPENSES	\$0.00	\$137,847.54	(\$137,847.54)	\$0.00	\$0.00

FISCAL YEAR 2020 BUDGET ANALYSIS

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20	Fiscal Year 2021 Proposed Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	226,035.00	228,495.59	2,460.59	226,035.00	0.00
TOTAL SPECIAL ASSESSMENTS	226,035.00	228,495.59	2,460.59	226,035.00	0.00
INTEREST EARNINGS					
Interest Earnings	0.00	110.56	110.56	0.00	0.00
TOTAL INTEREST EARNINGS	0.00	110.56	110.56	0.00	0.00
CLUBHOUSE REVENUES					
Clubhouse Rentals	0.00	550.00	550.00	0.00	0.00
TOTAL CLUBHOUSE REVENUES	0.00	550.00	550.00	0.00	0.00
TOTAL REVENUES	\$226,035.00	\$229,156.15	\$3,121.15	\$226,035.00	\$0.00
EXPENDITURES					
LEGISLATIVE					
Supervisor Fees	12,000.00	11,000.00	(1,000.00)	12,000.00	0.00
TOTAL LEGISLATIVE	12,000.00	11,000.00	(1,000.00)	12,000.00	0.00
FINANCIAL & ADMINISTRATIVE					
District Manager	32,500.00	32,500.00	0.00	31,380.00	(1,120.00)
District Engineer	2,000.00	1,200.00	(800.00)	2,000.00	0.00
Disclosure Report	3,500.00	3,500.00	0.00	3,500.00	0.00
Trustees Fees	4,000.00	3,771.25	(228.75)	4,000.00	0.00
Accounting Services	7,500.00	7,500.00	0.00	7,500.00	0.00
Auditing Services	5,000.00	5,000.00	0.00	4,000.00	(1,000.00)
Arbitrage Rebate Calculation	650.00	650.00	0.00	650.00	0.00
Postage, Phone, Faxes, Copies	400.00	150.00	(250.00)	150.00	(250.00)
Public Officials Insurance	2,000.00	1,896.00	(104.00)	2,086.00	86.00
Legal Advertising	1,500.00	2,406.00	906.00	1,500.00	0.00
Bank Fees	250.00	0.00	(250.00)	250.00	0.00
Dues, Licenses & Fees	200.00	175.00	(25.00)	175.00	(25.00)
Email Hosting Vendor	0.00	0.00	0.00	600.00	600.00
ADA Website Compliance	0.00	0.00	0.00	1,500.00	1,500.00
Website Administration	1,500.00	1,500.00	0.00	1,500.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	61,000.00	60,248.25	(751.75)	60,791.00	(209.00)
LEGAL COUNSEL					
District Counsel	3,000.00	2,000.00	(1,000.00)	3,000.00	0.00
TOTAL LEGAL COUNSEL	3,000.00	2,000.00	(1,000.00)	3,000.00	0.00
ELECTRIC UTILITY SERVICES					
Electric Utility Services	17,000.00	11,000.00	(6,000.00)	15,000.00	(2,000.00)
TOTAL ELECTRIC UTILITY SERVICES	17,000.00	11,000.00	(6,000.00)	15,000.00	(2,000.00)
GARBAGE/SOLID WASTE CONTROL SERVICES					
Garbage Collection	1,800.00	2,700.00	900.00	2,700.00	900.00
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	1,800.00	2,700.00	900.00	2,700.00	900.00
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	5,160.00	3,500.00	(1,660.00)	4,000.00	(1,160.00)
TOTAL WATER-SEWER COMBINATION SERVICES	5,160.00	3,500.00	(1,660.00)	4,000.00	(1,160.00)
OTHER PHYSICAL ENVIRONMENT					
Waterway Management Program	5,940.00	4,994.00	(946.00)	5,000.00	(940.00)
Waterway Improvements & Repairs	0.00	0.00	0.00	2,000.00	2,000.00
Property & Casualty Insurance	7,562.00	6,804.00	(758.00)	7,484.00	(78.00)
Landscape Maintenance - Contract	41,900.00	52,809.00	10,909.00	44,496.00	2,596.00
Plant Replacement Program	6,415.00	4,500.00	(1,915.00)	5,000.00	(1,415.00)
Irrigation Maintenance	2,500.00	1,500.00	(1,000.00)	1,500.00	(1,000.00)
Mulch & Tree Trimming	0.00	0.00	0.00	7,000.00	7,000.00
Monument, Entrance & Wall Maintenance & Repair	0.00	0.00	0.00	6,000.00	6,000.00
Dog Park & Playground Facility Maintenance	6,000.00	3,500.00	(2,500.00)	0.00	(6,000.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	70,317.00	74,107.00	3,790.00	78,480.00	8,163.00
PARKS & RECREATION					
Pool Fobs & Services	0.00	0.00	0.00	660.00	660.00
Pool Maintenance - Other	2,000.00	1,500.00	(500.00)	2,000.00	0.00
Pool Maintenance - Contract	11,000.00	10,800.00	(200.00)	10,800.00	(200.00)
Pool Area & Cabana Maintenance & Repair	23,000.00	15,000.00	(8,000.00)	6,000.00	(17,000.00)
Amenity Center Pest Control	0.00	0.00	0.00	1,200.00	1,200.00
Amenity Cleaning & Supplies	0.00	0.00	0.00	10,000.00	10,000.00
Dog Park & Playground Facility Maintenance	0.00	0.00	0.00	3,264.00	3,264.00
Capital Improvements	16,758.00	0.00	(16,758.00)	8,800.00	(7,958.00)
TOTAL PARKS & RECREATION	52,758.00	27,300.00	(25,458.00)	42,724.00	(10,034.00)
RESERVES					
Capital Reserves	3,000.00	37,300.90	34,300.90	7,340.00	4,340.00
TOTAL RESERVES	3,000.00	37,300.90	34,300.90	7,340.00	4,340.00
TOTAL EXPENDITURES	\$226,035.00	\$229,156.15	\$3,121.15	\$226,035.00	\$0.00
EXCESS REVENUES OVER (UNDER) EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity

Garbage/Solid Waste Control Services

Garbage Collection

This item is for pick up at the recreation facility and parks as needed.

Water-Sewer Combination Services

Water Utility Services

This item is for the potable and non-potable water used for irrigation.

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

Irrigation Maintenance

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

Pool Maintenance

This item is necessary to contract with a vendor to maintain the pool within state guidelines

Clubhouse Maintenance

This item provides for operations, maintenance, and supplies to the District's Amenity Center.

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

REVENUES

CDD Debt Service Assessments	\$	241,656
TOTAL REVENUES	\$	241,656

EXPENDITURES

Series 2015 May Bond Interest Payment	\$	90,828
Series 2015 November Bond Principal Payment	\$	60,000
Series 2015 November Bond Interest Payment	\$	90,828
TOTAL EXPENDITURES	\$	241,656
EXCESS OF REVENUES OVER EXPENDITURES	\$	-

ANALYSIS OF BONDS OUTSTANDING

Bonds Outstanding - Period Ending 11/1/2020	\$	3,295,000
Principal Payment Applied Toward Series 2015 Bonds	\$	60,000
Bonds Outstanding - Period Ending 11/1/2021	\$	3,235,000

LA COLLINA

COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS

Single Family 40' Unit				
	<u>Unit Count</u>	<u>O&M Per Unit</u>	<u>Debt Service Per Unit</u>	<u>TOTAL ANNUAL FEES</u>
	83	\$620.82	\$682.27	\$1,303.09
DUE IF PAID BY:	November 30	December 31	January 31	February 29
	\$1,250.97	\$1,264.00	\$1,277.03	\$1,290.06
Single Family 50' Unit				
	<u>Unit Count</u>	<u>O&M Per Unit</u>	<u>Debt Service Per Unit</u>	<u>TOTAL ANNUAL FEES</u>
	53	\$776.03	\$852.83	\$1,628.86
DUE IF PAID BY:	November 30	December 31	January 31	February 29
	\$1,563.70	\$1,579.99	\$1,596.28	\$1,612.57
Single Family 60' Unit				
	<u>Unit Count</u>	<u>O&M Per Unit</u>	<u>Debt Service Per Unit</u>	<u>TOTAL ANNUAL FEES</u>
	107	\$931.23	\$1,023.40	\$1,954.63
DUE IF PAID BY:	November 30	December 31	January 31	February 29
	\$1,876.45	\$1,895.99	\$1,915.54	\$1,935.09
Single Family 70' Unit				
	<u>Unit Count</u>	<u>O&M Per Unit</u>	<u>Debt Service Per Unit</u>	<u>TOTAL ANNUAL FEES</u>
	49	\$1,086.44	\$1,193.97	\$2,280.41
DUE IF PAID BY:	November 30	December 31	January 31	February 29
	\$2,189.19	\$2,212.00	\$2,234.80	\$2,257.60

** All payments received subsequent to February 29 are due in full.

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET