

**LA COLLINA
COMMUNITY DEVELOPMENT DISTRICT**

May 4, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the La Collina Community Development District was held on **Monday, May 4, 2020 at 6:00 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Regular Meeting of the Board of Supervisors of the La Collina Community Development District to order on **Monday, May 4, 2020 at 6:02 p.m.** and identified the Board Members present.

Board Members Present and Constituting a Quorum at the onset of the meeting:

Curtis Schonher	Chair
Allison Grullon	Vice Chair
Elizabeth Grullon	Supervisor
Mark DePlasco	Supervisor

Staff Members Present:

Debby Nussel District Manager, Meritus

There was one audience member in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. BUSINESS ITEMS

A. Consideration of Resolution 2020-02; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing

Mrs. Nussel reviewed the budget line items and resolution with the Board. She went over that she broke down some of the line items that were coming out of cabana maintenance to help better track expenses. Mrs. Nussel asked the Board if she could add one more line item, Pool Fobs & Services for \$660.00, and take the difference from capital improvements. This line item would be for pool fobs and the monthly service. The Board agreed to the addition of the line item.

MOTION TO:	Approve Resolution 2020-02 and the proposed budget.
MADE BY:	Supervisor Schonher
SECONDED BY:	Supervisor A. Grullon
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

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B. Acceptance of Financial Report for FY Ended September 30, 2019

The Board reviewed the financial report for fiscal year ending September 30, 2019.

MOTION TO:	Accept the Financial Report for Fiscal Year Ending September 30, 2019.
MADE BY:	Supervisor Schonher
SECONDED BY:	Supervisor E. Grullon
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

C. Consideration of Resolution 2020-03; Adopting Statutory Alternative Investment Policies

Mrs. Nussel reviewed the resolution with the Board.

MOTION TO:	Accept Resolution 2020-03.
MADE BY:	Supervisor Schonher
SECONDED BY:	Supervisor A. Grullon
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

D. Annual Disclosure of Qualified Electors

Mrs. Nussel went over that as of April 15, 2020 La Collina CDD had 505 qualified electors.

E. 2020 Election Process

Mrs. Nussel went over the election process with the Board. She stated that this year the District would have to do a Landowners Election. The Board will approve the date of the Landowners Election at the next meeting. Mrs. Nussel went over the Landowners Election process.

F. Consideration of Resolution 2020-04; Requesting the Supervisor of Elections to Conduct General Election

This item was tabled until the next meeting.

G. General Matters of the District

91 **4. CONSENT AGENDA**

92 **A. Consideration of Board of Supervisors Regular Meeting March 2, 2020**

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94 The Board reviewed the meeting minutes.

MOTION TO:	Approve the March 2, 2020 meeting minutes.
MADE BY:	Supervisor A. Grullon
SECONDED BY:	Supervisor Schonher
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

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- 103 **B. Consideration of Operations and Maintenance Expenditures February 2020**
- 104 **C. Consideration of Operations and Maintenance Expenditures March 2020**

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106 The Board reviewed the O&Ms.

MOTION TO:	Approve the February and March 2020 O&Ms.
MADE BY:	Supervisor A. Grullon
SECONDED BY:	Supervisor Schonher
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

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115 **D. Review of Financial Statements Month Ending March 31, 2020**

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117 The Board reviewed and accepted the financials.

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120 **5. VENDOR & STAFF REPORTS**

- 121 **A. District Counsel**
- 122 **B. District Engineer**
- 123 **C. District Manager**
 - 124 **i. Action Item list**

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126 Mrs. Nussel reviewed the action item list with the Board.

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129 **6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

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131 Supervisor Schonher updated the Board about Homes by WestBay and working with the HOA and
132 CDD on completing their action items. Supervisor Schonher and the HOA have not heard anything
133 from Homes by WestBay. The Board agreed to have Counsel send Homes by WestBay a letter if
134 they do not hear from them soon.

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136 Supervisor Schonher asked to get a smaller dumpster and the locks fixed.

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138 Mrs. Nussel updated the Board on opening the pool. She said she heard from the insurance
139 company and Counsel. Mrs. Nussel will send the board their recommendations. They recommend
140 having a pool monitor, 6 feet of distance between homeowners, a face mask and gloves for the pool
141 monitor, a sign-in sheet for residents, and to limit time to 2 hours at the pool to give other
142 homeowners some time at the pool as well. The Board asked for Mrs. Nussel to ask for volunteers
143 for the pool monitor first and see what kind of response they get. If not, they will look at the budget
144 to see if the District can afford a weekend pool monitor.

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146 Supervisor DePlasco mentioned there is trash at the front pond.

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148 An audience member asked if the pool will be sanitized while it is open.

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151 **7. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Schonher
SECONDED BY:	Supervisor A. Grullon
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion Passed Unanimously

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161 *Please note the entire meeting is available on disc.

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163 *These minutes were done in a summary format.

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165 *Each person who decides to appeal any decision made by the Board with respect to any matter considered
166 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
167 including the testimony and evidence upon which such appeal is to be based.

168 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
169 meeting held on June 1, 2020.

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Curtis (Curt) Schonher

Debby Nussel

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Signature

Signature

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Curtis (Curt) Schonher

Debby Nussel

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Printed Name

Printed Name

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Title:

Title:

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Chair

Secretary

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Vice Chair

Assistant Secretary

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Recorded by Records Administrator

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Signature

Date



Handwritten signature in blue ink
Date: 05/04/20